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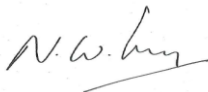
Please ask for:  
Suzanne Hulks

3 January 2017

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL SOCIAL OVERVIEW AND SCRUTINY COMMITTEE to be held on Wednesday 11 January 2017 at 7.30 pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE

Yours faithfully



Executive Director  
Public Protection, Planning and Governance

## **AGENDA PART 1**

1. **SUBSTITUTION OF MEMBERS**

To note any substitution of Committee Members in accordance with Council Procedure Rules 19 – 22.

2. **APOLOGIES**

3. **MINUTES**

To confirm as a correct record the Minutes of the meeting held on 16 November 2016 (previously circulated).

4. **ACTIONS UPDATE** (Pages 5 - 6)

Report of the Executive Director (Public Protection, Planning and Governance) lists the actions from previous meetings and their current status.

5. **NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 18:**

6. **DECLARATIONS OF INTEREST BY MEMBERS**

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on this Agenda.

7. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

8. STRATEGIC TRANSFORMATION FUND

Presentation by Jacqui Bunce, Associate Director, East and North Hertfordshire Clinical Commissioning Group, which gives an overview of the health of residents of Welwyn Hatfield and of the Strategic Transformation Fund for the NHS.

9. UPDATE ON PUBLIC HEALTH PROJECTS:

A presentation on Public Health Projects from Jo Harding, Head of Public Health and Protection.

10. DEMENTIA ACTION ALLIANCE UPDATE (Pages 7 - 10)

Report providing Members with an update on the Dementia Action Alliance.

11. THE WORK OF THE HEALTH WORKING GROUP

A verbal report on the health Working Group will be delivered by Councillor F Thomson.

12. COMMITTEE OVERVIEW WORK PROGRAMME 2016-2017 (Pages 11 - 12)

The pro-forma which sets out the Committee's overview work programme has been updated since the last meeting to enable forward planning of items to be considered to take place. Items which the Committee agrees it would like to consider will be scheduled into the work programme.

13. RESPONSE FROM CABINET TO RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY COMMITTEE

There are no responses to report to this meeting.

14. CONSIDERATION OF ITEMS FOR SCRUTINY

To consider

- (1) whether any Cabinet decisions should be scrutinised post-implementation (Paragraph 14.1 of the Overview and Scrutiny Procedure Rules)
- (2) whether any items which relate to areas covered by the Committee which a member of the Committee may wish to raise with a view to deciding whether an issue should be scrutinised.

15. COMMITTEE SCRUTINY WORK PROGRAMME 2016-2017

To consider any issues for review relating to areas covered by the Committee.

Where the Committee decides an issue should be reviewed a Review Group (ratio 3:2 with an Administration Chairman) should be appointed to review the specific item.

16. RESPONSE FROM CABINET/COUNCIL TO SCRUTINY RECOMMENDATIONS/REPORTS

There are no responses to report to this meeting.

17. COUNCILLOR CALL FOR ACTION

To receive any request from a Councillor for a discussion on behalf of residents on an issue affecting a single council ward where local problems have arisen and other methods of resolution have been exhausted.

18. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

19. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for item 20 (if any) on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100A(3) and Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

20. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

Circulation: Councillors N Pace (Chairman) J Cragg  
D Bennett (Vice-Chairman) B Fitzsimon  
T Bailey H Morgan  
L Brandon F Thomson  
L Chesterman K Thorpe

T Kingsbury (Executive Member, Policy and Culture)

Tenants' Panel Representatives

D Goodson and B Rhodes

Executive Board

Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Suzanne Hulks on 01707 357467, email - [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk)**

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# Agenda Item 4

Part I

Main author: Suzanne Hulks

Executive Member: Councillor Roger Trigg

Not Specific Ward

WELWYN HATFIELD BOROUGH COUNCIL  
SOCIAL OVERVIEW & SCRUTINY COMMITTEE – 11 JANUARY 2017  
REPORT OF THE EXECUTIVE DIRECTOR – PUBLIC HEALTH, PLANNING &  
GOVERNANCE

## ACTIONS STATUS REPORT

### 1 Executive Summary

1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the meeting on 16 November 2016, those responsible for completing each action and its current status.

### 2 Recommendation(s)

2.1 That Members note the status of actions which were identified at the meeting of this Committee on 16 November 2016.

Minute	Action	Responsible	Status/ Date Completed
42	Consultation on the Older Persons Housing Strategy	Housing	In hand

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Part I

Item No: 0

Main author: Chris Beach

Lead Member: Cllr Fiona Thomson

WELWYN HATFIELD BOROUGH COUNCIL  
SOCIAL OVERVIEW COMMITTEE 11<sup>TH</sup> JANUARY 2017  
REPORT OF THE EXECUTIVE DIRECTOR (PUBLIC PROTECTION, PLANNING AND GOVERNANCE)

## DEMENTIA ACTION ALLIANCE UPDATE

### **1 Executive Summary**

- 1.1 This report sets out an update to members on the work carried out to achieve our aspiration of building a Dementia Friendly Community.

### **2 Recommendation(s)**

- 2.1 That members note the contents of this report and support the continuation of this initiative.

### **3 Explanation**

- 3.1 The term dementia describes a set of symptoms that may include memory loss and difficulties with thinking, problem-solving or language. Dementia is caused when the brain is damaged by diseases, such as Alzheimer's disease or a series of strokes. Dementia is progressive, which means the symptoms will gradually get worse. Dementia is however an umbrella term, describing the symptoms that occur when the brain is affected by certain diseases or conditions.
- 3.2 Within our community there are many people affected by dementia and the council in response to its equality duties has a responsibility to ensure reasonable adaptations are made to the delivery of its services to make sure people with dementia are not treated unfavourably.
- 3.3 However it is recognised that our policies, procedures and approaches need to do more than just cover those with dementia. As an employer it is incumbent on the council to make sure we are able to support those employees who may be caring for a loved one who has dementia. We also need to make sure we are able to assist any employees showing the early signs of dementia to remain in active employment for as long as possible.
- 3.4 A dementia friendly organisation is one where positive steps have been taken recognise and respond to circumstances created by those affected by dementia and their careers
- 3.5 One of the priorities listed in our Health and Wellbeing Strategy seeks to improve the mental and emotional health of our residents, including our commitment to become a dementia friendly organisation. This will in turn help create a dementia friendly alliance with like minded organisations within the borough, with the ultimate long-term aim of Welwyn Hatfield becoming a dementia friendly Borough.

- 3.6 The action plan to deliver the dementia aspect of this priority was agreed at the Social Overview Committee in March 2014.
- 3.7 The formation of Dementia Action Alliance was one of the agreed actions and the current progress in respect of this action is detailed in this report.
- 3.8 The Welwyn Hatfield Dementia Action Alliance (WHDAA) held its first meeting on the 17th November 2015. The WHDAA is chaired by Councillor Fiona Thomson and the current members are: Age UK Hertfordshire, Alzheimer's Society, East North Herts CCG, Finesse Leisure, Friends of Welwyn Care Homes, Hertfordshire County Council, Herts Fire Rescue, Herts Police, Isabel Hospice, Sanctuary Care, WHBC (and WHCHT). Recently two of our GP surgeries have also joined the WHDAA.
- 3.8 The WHDAA principle aims are as follows:
- Increase awareness of dementia across the Borough by recruiting a wide range of organisations and promoting:
    - The roll out of Dementia Friends awareness sessions of all customer facing staff, members or volunteers.
    - Adoption of other dementia friendly measures as outlined in the relevant sector guidance available from the National DAA and the good practice examples of other Local DAA members actions posted on the DAA web site.
    - Elicit the views of people affected by dementia as to what areas or sectors it should focus its efforts on.
    - Establish a regular cycle of quarterly meetings for its membership, chaired by a committed and active person.
    - Develop a publicity plan to promote through the local media the work of the Alliance, its members and awareness raising and good practice generally.
    - To meet the needs for those living with a dementia plus their carers with the Welwyn Hatfield Borough
- 3.9 Meetings have been held regularly and to date 9 organisations have adopted their action plans and submitted them to the WHDDA website.
- 3.9 The Alliance has also attended several events across the borough including both the Hatfield and Welwyn Garden Healthfests. The WHDAA was formally launched at the Welwyn Garden City Healthfest in May 2016
- 3.10 We have also produced banners, leaflets and flyers which have been used by organisations to promote the alliance.
- 3.11 Work is continuing to encourage other organisations to join the WHDAA and in particular local businesses across the borough.

## **Implications**

### **4 Legal Implication(s)**

- 4.1 The Council have a duty under The Equality Act 2010 to consider all individuals when carrying out their day-to-day work, this may be in shaping policy, delivering services as well as in relation to our own employees.



This duty also requires us to have due regard to the need to:

- eliminate discrimination
- advance equality of opportunity
- foster good relations between different people when carrying out their activities.

4.2 Failure to deliver this work stream may result in legal challenge.

## **5 Financial Implication(s)**

5.1 The costs towards of the development of the Welwyn Hatfield Dementia Action Alliance is funded by Hertfordshire County Council, Public Health Partnership fund. The project is included in the District Offer Phase 2 Plan and funds have already been received. There will also be a small amount of officer time required to attend Alliance meetings and ensure the website is updated. This can be accommodated within existing staffing resources.

## **6 Risk Management Implications**

6.1 The risks related to this proposal are the failure to deliver the project which will result in the return of funds to Hertfordshire County Council. However, the District Offer fund is not a sustainable source of income and as such there is a risk that we will be unable to support the WHDAA in future years.

## **7 Security & Terrorism Implication(s)**

7.1 None directly arising from this report.

## **8 Procurement Implication(s)**

The formation of Dementia Action Alliance is carried out in partnership with other like-minded organisations. However at a later date it might be necessary to set up contracts so that we can provide additional dementia services for our residents. Hertfordshire County Council already commission a number of organisations who deliver dementia services and if appropriate we can add our requirements to the existing County Council contracts.

## **Climate Change Implication(s)**

8.1 There are none directly linked to the matters listed in this report.

## **9 Link to Corporate Priorities**

9.1 The subject of this report is linked to the Council's Corporate Priority 'Maintain a safe and healthy environment' as well as "engage with our communities and provide value for money" .

## **10 Equality and Diversity**

- 10.1 As stated above the Council has a duty to under The Equality Act 2010 to consider all individuals when carrying out their day-to-day work, this may be in shaping policy, delivering services as well as in relation to our own employees.

Name of author	Chris Beach
Title	Environmental Health Technical Officer
Date	December 2016

**SOCIAL OVERVIEW AND SCRUTINY COMMITTEE  
OVERVIEW WORK PROGRAMME 2016-2017**

The Social Overview and Scrutiny Committee made the decision to run future work programmes so that each meeting has a theme.

Regular monitoring reports will be considered at meetings and new business will be scheduled, but each meeting will have the main theme as shown below.

<b>MEETING DATE</b>	<b>REPORT TOPIC</b>	<b>AUTHOR</b>	<b>PRESENTATIONS and/or EXTERNAL PARTIES</b>
9 June 2016	Finesse Monitoring Report – Q4 Performance Indicators	Paul Underwood Paul Underwood	Finesse –
7 September 2016	Finesse Monitoring Report – Q1 Performance Indicators ASB Strategy	Paul Underwood Paul Underwood Christian Woodhead/Kerry Clare	Finesse -
16 November 2016	Finesse Monitoring Report – Q2	Paul Underwood	Finesse –
<b>Community Safety</b>	<b>Community Safety and Crime and Disorder Update</b>	<b>Chrystalla Karvella</b> <b>Matt Rayner</b>	<b>Hertfordshire Police</b> <b>Hertfordshire Fire and Rescue</b> <b>The Probation Service</b>
<b>Housing</b>	<b>Policy Updates</b> <b>Re-integration of the Housing Service in to the Council</b>	<b>Sian Chambers</b> <b>Simone Russell</b>	

11 January 2017			
<b>Health, Public Health and Wellbeing</b>	<b>Public Health and Wellbeing Strategy Update Update on the Dementia Alliance The work of the Health Working Group</b>	<b>Joanna Harding Chris Beach Fiona Thomson</b>	<b>East and North Herts Clinical Commissioning Group – Jacqui Bunce</b>
14 March 2017	Finesse Monitoring Report – Q3 Performance Indicators	Paul Underwood Paul Underwood	Finesse -
<b>Leisure, Culture and Sports</b>	<b>Museum Service Annual Report Youth and Sports Annual Report Safeguarding Annual Report Equalities Improvement Plan Town Centres Report CW Entertainment</b>	<b>Linda Dobbs Matt Rayner Matt Rayner Sian Chambers Mariana Bitonte Mark Woolman</b>	

Members of the Committee may identify and add items to the work programme that are within the remit of the Committee.